

PUBLIC SAFETY ADVISORY COMMITTEE
April 30, 2013
Farmington Town Office
6PM
MINUTES

Members Present: Barry Elliott, Brian St. Onge, Jim Horgan, Robert Gray, Butch Barron, Paul Turner, Arthur Capello.

Absent: Joan Funk (excused), Ginny Gray, Richard Stanley (excused), John Law

Town Staff: Jay Drury, Keith Trefethen, Rich Fowler, Kevin Willey,

Meeting began @ 6PM

Committee reviewed minutes for April 23, 2013: ***MOTION Jim Horgan second Butch Barron “approve minutes of April 23, 2013 as presented”, motion passed.***

Committee members began preparation for the Walk Through scheduled for May 4th 10AM, beginning at the Fire Station with any vendor interested in providing an RFQ to the Committee for consideration. Committee members reviewed the list of vendors contacted. Concerns were expressed that this list should be expanded a bit more and suggestions were made to provide information to LGC, Dodge Reports and Construction Summary to see if other vendors may be interested in attending.

Committee members then discussed the process to be used during the walk through as to the vendors reviewing our existing facilities. Discussions should be limited during this process as we are actually looking to review their qualifications and experience with these types of projects.

Committee members reviewed the RFQ again and felt that time needed be expanded from the responses due back to the consultants to allow time for the Committee to get together, review and respond. Therefore May 15th date is pushed to May 17th and the RFQ submission due at the Municipal Building is pushed to May 20th corrections will be made to the RFQ to indicate this change.

MOTION Arthur Capello second Butch Barron “Committee will meet on May 15th @ 6PM to review any questions and developed responses to those questions.

No further business was considered. ***MOTION Jim Horgan second Arthur Capello “to adjourn” passed @ 6:35PM.***

Respectfully Submitted

Keith M. Trefethen
Town Administrator